

University of Washington
Clinical Cardiac Electrophysiology (CCEP) Fellowship Program
Fellow Eligibility and Selection Policy

Purpose: The University of Washington School of Medicine Eligibility and Selection Policy is designed to ensure fair and consistent consideration and decision-making for all applicants to UW GME residency and clinical fellowship training programs. Recruitment and appointment of residents and fellows to UW programs is performed by the respective program director, faculty and department chair under the oversight of the Graduate Medical Education Committee (GMEC) and the Office of Graduate Medical Education.

Eligibility: Applicants must meet the following qualifications to be eligible for appointment to an ACGME-accredited fellowship program:

1. graduation from a medical school in the United States or Canada, accredited by the Liaison Committee on Medical Education (LCME); or,
2. graduation from a college of osteopathic medicine in the United States accredited by the American Osteopathic Association (AOA); or,
3. graduation from a medical school outside of the United States or Canada, and meeting one of the following additional qualifications:
 - a. holds a currently valid certificate from the Educational Commission for Foreign Medical Graduates prior to appointment, or,
 - b. holds a full and unrestricted license to practice medicine in a US licensing jurisdiction in his or her current ACGME specialty/subspecialty program or,
 - c. has graduated from a medical school outside the United States and has completed a Fifth Pathway program provided by an LCME-accredited medical school.

Application: All applicants to the University of Washington's CCEP Fellowship Program are required to submit a complete application, as follows.

1. Curriculum vitae
2. Research Experience
3. Personal Statement stating why you want to train in clinical cardiac electrophysiology and future career goals (no more than 300 words)
4. USMLE Transcript
5. Medical School Transcripts
6. ECFMG Certificate and Visa Status if applicable*
7. Summative Evaluation from IM Residency and Cardiology Fellowship

These documents must be sent as PDF documents directly from the referent:

1. Dean's Letter

2. Letters of recommendation: Cardiology Fellowship Director and two letters from research mentors or cardiology faculty who know candidate well. Letters should address clinical skills, research experience, and potential for an academic career in Electrophysiology.

Interview: Applicants invited to interview for a fellow position will be informed in writing or by electronic means, of the terms, conditions, and benefits of their appointment to the ACGME-accredited program, as well as all institutional and program policies regarding eligibility and selection for appointment, either in effect at the time of the interview or that will be in effect at the time of their eventual appointment. This includes financial support; vacations; parental, sick, and other leaves of absence; and professional liability, hospitalization, health, disability and other insurance accessible to residents/fellows and their eligible dependents. All terms, conditions, and benefits of the potential appointment are described in the Residency and Fellowship Position Appointment, which are available by January 15th of each year and effective for the following academic year. These resources are posted on the [Prospective Residents and Fellows](#) page on the GME website.

Selection: The CCEP Fellowship Program's Selection Committee will meet to discuss and rank all applicants interviewed. The Committee will select trainees among eligible applicants on the basis of training program-related criteria such as their preparedness, ability, aptitude, academic credentials, communication skills, and personal qualities such as motivation and integrity, as well as professionalism. There will be no discrimination with regard to sex, race, age, religion, color, national origin, disability, or any other applicable legally protected status.

Before accepting a fellow who has completed residency training at UW or an outside training program, or who is transferring from another program, the our program will request verification of previous educational experiences and a summative competency-based performance evaluation of the transferring resident, as outlined in the UW GME [Transfer Policy](#).

International Medical Graduates (IMGs): Graduates of medical schools outside the US and Canada (IMGs) are required to have passed all examinations required for ECFMG Certification, including USMLE Steps 1 and 2 (CK and CS) or their equivalents, before they may be considered for final selection to a residency or fellowship training program.

Matching: The CCEP Fellowship Program does not participate in the NRMP. Once the selection committee has met and discussed applicants, the top applicants will be contacted directly by the Program Director to make an official offer to the CCEP Fellowship Program.